

**CITY OF LAKE BUTLER
REGULAR MEETING OF NOVEMBER 12, 2012
AGENDA**

Notice: *If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.*

CALL TO ORDER - ROLL CALL:

Commissioners: Norman, Beasley, Jenkins, Sirmones, Stalvey

Staff: City Attorney Maines & City Manager Mecusker.

ITEM A. OPENING PRAYER

ITEM B. PLEDGE OF ALLEGIANCE

ITEM C. APPROVAL OF THE AGENDA FORMAT

ITEM D. PROVISION FOR CITIZEN INPUT: *Upon recognition by the Mayor, any person may address the Commission on any subject not included on the agenda. Speakers are requested to give their name and address to the recording clerk for the record and to come forward to the Commission table when speaking. Please be as brief as possible and limit your remarks to four (4) minutes (additional time may be granted by the Commission if necessary). No official action can be taken but direction may be given to staff.*

CITIZENS' PROCEDURE FOR AGENDA ITEMS:

Pertaining to agenda items, if you wish to speak, please request permission from the Mayor. If granted, any questions should be directed to the Mayor. The Mayor shall decide who responds.

ITEM 1. CONSENT AGENDA. (Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion.)

- City Commission Minutes of OCTOBER 8, 2012
- Special Meeting Minutes of OCTOBER 15, 2012
- Fire Chief's Report for OCTOBER 2012
- Dog Warden's Report – OCTOBER 2012
- Code Enforcement Officer's Report for OCTOBER 2012

ITEM 2. APPROVAL OF FINANCIAL REPORTS FOR OCTOBER 2012

City Manager recommends approval of reports.

ITEM 3. RESOLUTION NO. 2012-07: WALTER WARREN PROPERTY DONATION

City Manager recommends approval.

ITEM 4. RESOLUTION NO. 2012-08: AUTHORIZATION TO CLOSE-WALTER WARREN PROPERTY

City Manager recommends approval.

ITEM 5. UNION COUNTY INTERLOCAL AGREEMENT

City Manager recommends approval.

ITEM 6. EMPLOYEE APPRECIATION-\$25 GIFT CARDS

City Manager will discuss.

ITEM 7. CITY FIRESTATION SIGN

John Thomas, City Website Administrator, will discuss.

REPORT OF CITY ATTORNEY

REPORT OF CITY MANAGER

- 1. Employee pay stub information**
- 2. Annual leave cash out**

COMMENTS OR REMARKS BY:

- A. Mayor Norman
- B. Vice-Mayor Beasley
- C. Commissioner Sirmones
- D. Commissioner Jenkins
- E. Commissioner Stalvey

ADJOURNMENT OF THE REGULAR MEETING.

