

**CITY OF LAKE BUTLER
REGULAR MEETING
JANUARY 13, 2013**

CALL TO ORDER - ROLL CALL: Mayor Norman called the meeting to order at 5:15 pm and read the following statement: “If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.”

Commissioners: Norman, Beasley and Jenkins were present. Stalvey and Sirmones were absent.

Staff: City Attorney Maines & City Manager Mecusker was present.

ITEM A. OPENING PRAYER-City Manager Mecusker gave the opening prayer.

ITEM B. PLEDGE OF ALLEGIANCE –Mayor Norman led the pledge of allegiance.

ITEM C. APPROVAL OF THE AGENDA FORMAT

Motion made by Beasley to approve the agenda format. Second by Jenkins and carried unanimously.

ITEM D. PROVISION FOR CITIZEN INPUT:

Pertaining to agenda items, if you wish to speak, please request permission from the Mayor. If granted, any questions should be directed to the Mayor. The Mayor shall decide who responds.

None.

ITEM 1. CONSENT AGENDA (Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion.)

- City Commission Minutes of DECEMBER 10, 2012
- Fire Chief’s Report for DECEMBER 2012
- Code Enforcement Report for DECEMBER 2012

Motion made by Beasley to approve consent agenda. Second by Jenkins and carried unanimously.

ITEM 2. APPROVAL OF FINANCIAL REPORTS FOR DECEMBER 2012

Motion to approve financial reports for December 2012 made by Jenkins. Second by Beasley and carried unanimously.

ITEM 3. BUDGET AMENDMENTS

Mecusker advised of the changes that were highlighted in green in the amended budget. He stated that there was an adjustment under Administration and Finance for unemployment compensation. He stated that he increased legal services for the lawsuit and state attorney. He advised that there are no contingencies that are uncommitted.

Jenkins asked about the repair of the lakeside dock.

Mecusker stated that the City has grant funding for improvements at the lake. He asked for Herndon to elaborate about boat ramp grant.

Herndon stated that the FDEP will be in the city on 1/14/2013 regarding the lakeside dock, permits and the lease. She stated that she will address getting repairs at that time.

Motion to approve budget amendments made by Beasley. Second by Jenkins and carried unanimously.

ITEM 4. SMOKE FREE/TOBACCO FREE ZONE SIGNS

Mecusker advised that this effort is in conjunction with the Union County Tobacco Partnership.

Motion to approve placement of tobacco free zone signs on City property made by Jenkins. Second by Beasley and carried unanimously.

ITEM 5. LAKESIDE FLAG POLE

Norman stated that this project will be re-examined during the next fiscal quarter.

No action taken.

REPORT OF CITY ATTORNEY

None

REPORT OF CITY MANAGER

1. Advised of farewell luncheon for Hardy Clyatt on Thursday, January 17, 2013, 1130a-1p at the fire station.

Jenkins asked about his replacement.

Mecusker stated that he will not fill for a couple of weeks. He stated that he is not rushing and needs to discuss it with 2 supervisors.

COMMENTS OR REMARKS BY:

- A. Mayor Norman-None.
- B. Vice-Mayor Beasley-None.
- C. Commissioner Sirmones-Absent.
- D. Commissioner Stalvey- Absent.
- E. Commissioner Jenkins-None.

Motion to adjourn regular meeting at 5:36 pm made by Jenkins. Second by Beasley and carried unanimously.

Respectfully Submitted,

Dave C. Mecusker, City Manager

Approved by the Lake Butler City Commission on February 11, 2013.

By:_____ Attest:_____

Lonnie Norman, Mayor

Dave C. Mecusker, City Clerk