

**CITY OF LAKE BUTLER
REGULAR MEETING
FEBRUARY 11, 2013**

CALL TO ORDER - ROLL CALL: Mayor Norman called the meeting to order at 5:15 pm and read the following statement: “If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.”

Commissioners: Norman, Beasley Sirmones, Jenkins and Stalvey were present.

Staff: City Attorney Maines & City Manager Mecusker was present.

ITEM A. OPENING PRAYER-City Manager Mecusker gave the opening prayer.

ITEM B. PLEDGE OF ALLEGIANCE –Mayor Norman led the pledge of allegiance.

ITEM C. APPROVAL OF THE AGENDA FORMAT

Motion made by Stalvey to approve the agenda format. Second by Beasley and carried unanimously.

ITEM D. PROVISION FOR CITIZEN INPUT:

Pertaining to agenda items, if you wish to speak, please request permission from the Mayor. If granted, any questions should be directed to the Mayor. The Mayor shall decide who responds.

Pam McElroy, AMEC (Environment and Infrastructure), requested to present a formal proposal for the March 2013 meeting for putting four (4) monitoring wells on city right-of-ways.

ITEM 1. CONSENT AGENDA (Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion.)

- City Commission Minutes of JANUARY 14, 2013
- Fire Chief’s Report for JANUARY 2013
- Animal Control Report for JANUARY 2013

Motion made by Stalvey to approve consent agenda. Second by Sirmones and carried unanimously.

ITEM 2. APPROVAL OF FINANCIAL REPORTS FOR JANUARY 2013

Mecusker gave a brief overview of current financial status. He stated that the dog pound is complete. He advised that the current project underway is the fire station kitchen cabinets. He

stated that the city has the funds to build the splash park. The fire station has been completed and the grand opening was held.

Motion to approve financial reports for January 2013 made by Beasley. Second by Sirmones and carried unanimously.

ITEM 3. ENGINEERING SERVICES FOR CITY SPLASH PARK

Bennie Bedenbaugh, P. E. of H & B Consulting Engineers addressed the commission and submitted a proposal for engineering services for the city splash park. He submitted an agreement to be the city engineer for the splash park for a specified period of time.

Norman stated that the City Attorney will review the proposal/agreement.

Mecusker advised that he has previously met with Bedenbaugh. He stated that the city hopes to have the splash park completed by April/May 2013.

Herndon advised that the city would like to run bores for the skate park with the splash park simultaneously. She stated there may be two (2) contracts for the projects.

Beasley asked if there is enough room for the splash park and the skate park.

Jenkins advised that there are water and sewer lines in the proposed locations.

Motion to approve engineering services contract pending City Attorney approval and revision made by Stalvey. Second by Beasley and carried unanimously.

ITEM 4. ORIGINAL FLORIDA TOURISM TAKS FORCE-VISIT NATURAL NORTH FLORIDA

Mecusker advised that the cost of \$1,000 for the city to become a member was voted and approved with the 2012-13 fiscal year budget. He advised this was informational only.

No action taken.

ITEM 5. CITY WATER BILLING SYSTEM

Mecusker stated that the billing system and bills were upgraded for the city utility services.

Motion to approve utility billing updates made by Sirmones. Second by Jenkins and carried unanimously.

REPORT OF CITY ATTORNEY

None

REPORT OF CITY MANAGER

1. Stated that the city is hosting the NEFLC membership meeting on March 21, 2013 at the community center.

COMMENTS OR REMARKS BY:

- A. Mayor Norman-None.
- B. Vice-Mayor Beasley-None.
- C. Commissioner Sirmones-None.
- D. Commissioner Stalvey- None.
- E. Commissioner Jenkins-None.

Motion to adjourn regular meeting at 5:34 pm made by Stalvey. Second by Sirmones and carried unanimously.

Respectfully Submitted,

Dave C. Mecusker, City Manager

Approved by the Lake Butler City Commission on March 11, 2013.

By: _____ **Attest:** _____
Lonnie Norman, Mayor **Dave C. Mecusker, City Clerk**