

**CITY OF LAKE BUTLER
REGULAR MEETING
MAY 13, 2013**

CALL TO ORDER - ROLL CALL: Mayor Norman called the meeting to order at 5:20 pm and read the following statement: “If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.”

Commissioners: Norman, Beasley, Sirmones, Stalvey and Jenkins were present.

Staff: City Attorney Maines & City Manager Mecusker was present.

ITEM A. OPENING PRAYER-City Manager Mecusker gave the opening prayer.

ITEM B. PLEDGE OF ALLEGIANCE –Mayor Norman led the pledge of allegiance.

ITEM C. APPROVAL OF THE AGENDA FORMAT

Motion made by Stalvey to approve the agenda format. Second by Sirmones and carried unanimously.

ITEM D. PROVISION FOR CITIZEN INPUT:

Pertaining to agenda items, if you wish to speak, please request permission from the Mayor. If granted, any questions should be directed to the Mayor. The Mayor shall decide who responds.

1. Andy Easton, Grant Administrator, addressed the commission about a planning grant for the City. He advised that this grant can be used for city planning services, CRA and annexation.

ITEM 1. CONSENT AGENDA (Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion.)

- Special Meeting Minutes of April 2, 2013
- City Commission Minutes of April 8, 2013
- Fire Chief’s Report for APRIL 2013
- Code Enforcement Report for APRIL 2013

Motion made by Stalvey to approve consent agenda. Second by Jenkins and carried unanimously.

ITEM 2. APPROVAL OF FINANCIAL REPORTS FOR APRIL 2013

Mecusker gave a brief overview of current financial reports.

Motion to approve financial reports for April 2013 made by Beasley. Second by Sirmones and carried unanimously.

ITEM 3. ORDINANCE NO. 2013-01-CPA 13-01: LAKE BUTLER SENIOR LIVING, INC.

Maines addressed the concurrency assessment from North Central Florida Regional Planning Council.

Motion to approve Ordinance No. 2013-01-CPA 13-01 and read by title only made by Stalvey. Maines read by title only. Second by Beasley and carried unanimously.

ITEM 4. ORDINANCE NO. 2013-02-LDR 13-01: LAKE BUTLER SENIOR LIVING, INC.

Motion to approve Ordinance No. 2013-02-LDR 13-01 and read by title only made by Sirmones. Maines read by title only. Second by Jenkins and carried unanimously.

ITEM 5. RESOLUTION NO. 2013-02: FDOT GREENSCAPE MAINTENANCE AGREEMENT

Motion to approve Resolution No. 2013-02 made by Jenkins. Second by Sirmones and carried unanimously.

ITEM 6. INTERLOCAL AGREEMENT

Mecusker advised of amendments to the interlocal agreement between the City and Union County. He advised that the amendments pertained to landfill/solid waste and EMS agreements.

Motion to approve interlocal agreement with amendments made by Beasley. Second by Jenkins and carried unanimously.

Mecusker stated that they also discussed the interlocal agreement with the joint recreation department. He advised that they discussed reducing the City's contribution to \$4,000 due to the expansion of the Lake Side Park with the new splash park.

Motion to approve reduction of Recreation Department to \$4,000 in interlocal agreement made by Stalvey. Second by Jenkins and carried unanimously.

ITEM 7. PERMISSION TO SELL ON CITY PROPERTY

Mecusker advised that a vendor requested to sell snow cones at the Lake Side park. Mecusker advised that he will have a presentation on requirements at the next meeting.

Norman suggested having background checks on the vendor and their employees that will be working at the park.

Motion to approve vendor at Lake Side Park pending background checks made by Jenkins.
Second by Sirmones and carried unanimously.

ITEM 8. CITY STAFF SALARY ADJUSTMENTS

Mecusker addressed the commission stating that the adjustments will not have an adverse effect in the current budget. He stated that Paige is the first certified HR staff member for the City and has been asked by 3 other cities to give workshops on her knowledge and expertise in HR. He advised that Mr. Banks does many roles in the community and the adjustment is to compensate for his responsibilities.

Motion to approve salary adjustments for Banks and Paige made by Sirmones. Second by Beasley.

Yea: Beasley, Sirmones, Stalvey

Nay: Jenkins, Norman

Motion passed 3-2.

Norman stated that he voted against it because both employees have received raises previously.

ITEM 8. LAKE BUTLER SENIOR LIVING, INC.

Maggi Wetzel addressed the commission regarding the City's intent to proceed.

Dr. Marvin Johnson read 2 letters to the commission in support of the Lake Butler Senior Living, Inc.

Mecusker read letter of intent, signed by the mayor, for the facility.

Motion to approve intent to proceed pending receipt of business plan made by Stalvey. Second by Jenkins and carried unanimously.

REPORT OF CITY ATTORNEY

None.

REPORT OF CITY MANAGER

Mecusker read a letter of appreciation from David Stegall.

COMMENTS OR REMARKS BY:

- A. Mayor Norman-Thanked City employees.
- B. Vice-Mayor Beasley-None.

- C. Commissioner Sirmones-none
- D. Commissioner Stalvey- none
- E. Commissioner Jenkins-None.

Motion to adjourn regular meeting at 6:25 pm made by Stalvey. Second by Beasley and carried unanimously.

Respectfully Submitted,

Dave C. Mecusker, City Manager

Approved by the Lake Butler City Commission on June 10, 2013.

By: _____ Attest: _____
Lonnie Norman, Mayor Dave C. Mecusker, City Clerk