

**CITY OF LAKE BUTLER
REGULAR MEETING
OCTOBER 8, 2012**

CALL TO ORDER - ROLL CALL: Vice Mayor Beasley called the meeting to order at 5:20 pm and read the following statement: “If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.”

Commissioners: Beasley, Sirmones, Stalvey and Jenkins were present. Norman was absent.

Staff: City Attorney Maines & City Manager Mecusker was present.

ITEM A. OPENING PRAYER-City Manager Mecusker gave the opening prayer.

ITEM B. PLEDGE OF ALLEGIANCE – Vice Mayor Beasley led the pledge of allegiance.

ITEM C. APPROVAL OF THE AGENDA FORMAT

Motion made by Stalvey to approve the agenda format. Second by Sirmones and carried unanimously.

ITEM D. PROVISION FOR CITIZEN INPUT:

Pertaining to agenda items, if you wish to speak, please request permission from the Mayor. If granted, any questions should be directed to the Mayor. The Mayor shall decide who responds.

None.

ITEM 1. CONSENT AGENDA (Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion.)

- Planning and Zoning Minutes of SEPTEMBER 10, 2012
- City Commission Minutes of SEPTEMBER 10, 2012
- Preliminary Budget Hearing of SEPTEMBER 10, 2012
- Final Budget Hearing Minutes of SEPTEMBER 25, 2012
- Fire Chief’s Report for SEPTEMBER 2012
- Code Enforcement Officer’s Report for SEPTEMBER 2012

Motion made by Stalvey to approve consent agenda. Second by Sirmones and carried unanimously.

ITEM 2. APPROVAL OF FINANCIAL REPORTS FOR SEPTEMBER 2012

Mecusker advised that final adjustments need to be made. He advised of surpluses in general and utility. He requested to set up a reserve for vehicle replacement with surplus funds in general and a reserve for a water meter system upgrade. He stated that the budget was formulated under the \$12.50 rate for re-connection and late fees. He requested that the council consider reducing the fees to \$12.50.

Motion to approve financial reports for September 2012 with necessary changes made by Sirmones. Second by Jenkins and carried unanimously.

ITEM 3. RESOLUTION NO. 2012-06: FDOT MEMORANDUM OF AGREEMENT ADDENDUM

Motion to approve Resolution No. 2012-06 made by Sirmones. Second by Jenkins and carried unanimously.

ITEM 4. ENACTMENT/2ND READING –ORDINANCE NO. 2012-04 CPA 12-02

Motion to continue consideration of enactment of Ordinance No. 2012-04 at special meeting to be held on October 15, 2012 at 5:15pm made by Sirmones. Second by Jenkins and carried unanimously.

ITEM 5. ENACTMENT/2ND READING –ORDINANCE NO. 2012-05 LDR 12-03

Motion to continue consideration of enactment of Ordinance No. 2012-04 at special meeting to be held on October 15, 2012 at 5:15pm made by Sirmones. Second by Jenkins and carried unanimously.

ITEM 6. ON CALL DUTY PRESENTATION

Public Works Director Hardy Clyatt read an email to the commission regarding on call duty. Clyatt gave a brief description of current on-call procedures.

Mecusker responded briefly to Clyatt and advised that on-call duty is an administrative decision.

No action taken.

ITEM 7. CITY WEBSITE PRESENTATION

John Thomas of Third Avenue Media, current city website administrator, presented the city website upgrades. He advised that the upgrades and changes are included in the monthly fees and the city will not incur additional fees.

No action taken.

REPORT OF CITY ATTORNEY

None.

REPORT OF CITY MANAGER

Mecusker stated that the City of Lake Butler will be observing Halloween on October 27, 2012 in conjunction with RMC.

COMMENTS OR REMARKS BY:

- A. Mayor Norman-Absent
- B. Vice-Mayor Beasley-None
- C. Commissioner Sirmones-None
- D. Commissioner Stalvey- None
- E. Commissioner Jenkins-None

Motion to adjourn regular meeting at 6:00 pm made by Stalvey. Second by Stalvey and carried unanimously.

Respectfully Submitted,

Dave C. Mecusker, City Manager

Approved by the Lake Butler City Commission on November 13, 2012.

By:_____ Attest:_____

Lonnie Norman, Mayor

Dave C. Mecusker, City Clerk