

**CITY OF LAKE BUTLER  
REGULAR MEETING  
DECEMBER 10, 2012**

**CALL TO ORDER - ROLL CALL:** Mayor Norman called the meeting to order at 5:16 pm and read the following statement: “If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.”

Commissioners: Norman, Beasley, Stalvey, Sirmones and Jenkins were present.

Staff: City Attorney Maines & City Manager Mecusker was present.

**ITEM A. OPENING PRAYER-**City Manager Mecusker gave the opening prayer.

**ITEM B. PLEDGE OF ALLEGIANCE** –Mayor Norman led the pledge of allegiance.

**ITEM C. APPROVAL OF THE AGENDA FORMAT**

Motion made by Stalvey to approve the agenda format. Second by Beasley and carried unanimously.

**ITEM D. PROVISION FOR CITIZEN INPUT:**

*Pertaining to agenda items, if you wish to speak, please request permission from the Mayor. If granted, any questions should be directed to the Mayor. The Mayor shall decide who responds.*

None.

**ITEM 1. CONSENT AGENDA** (Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion.)

- City Commission Minutes of NOVEMBER 12, 2012
- Board of Adjustment Minutes of NOVEMBER 12, 2012
- Fire Chief’s Report for NOVEMBER 2012
- Animal Control Report for NOVEMBER 2012
- Staff Annual Leave Report

Motion made by Beasley to approve consent agenda. Second by Jenkins and carried unanimously.

**ITEM 2. APPROVAL OF FINANCIAL REPORTS FOR NOVEMBER 2012**

Mecusker stated that there were issues with unexpected expenditures. Surplus is present. Advised of financial reports and budget amendments in the future. Stated that a deficit is present in utility, primarily due to annual insurance policy premium.

Motion to approve financial reports for November 2012 made by Stalvey. Second by Beasley and carried unanimously.

**ITEM 3. AMEC-COMPREHENSIVE REPORT**

Pam McElroy of AMEC thanked the City for its cooperation with the project. Advised of no incidents were reported during project. May return in February 2013 and begin work in May or June.

No action taken.

**ITEM 4. ON-CALL EMPLOYEE**

Mayor removed item from agenda.

**REPORT OF CITY ATTORNEY**

None

**REPORT OF CITY MANAGER**

1. Advised of Employee Appreciation for staff.
2. Stated that the sod-field bid has been awarded. Stated that only 1 bid was received from Super Turf Farms. Recommended to accept bid and turn over sod field from Super Turf Farms.

Motion to approve bid contract of Super Turf Farms made by Stalvey. Second by Beasley and carried unanimously.

Joe Hendricks questioned the bid process. Herndon discussed the bid process and information for the city sod farm.

Mecusker stated that Herndon is the city expert in bud process. His concern was with obtaining a return.

**COMMENTS OR REMARKS BY:**

- A. Mayor Norman-City looks great. Great Christmas parade.
- B. Vice-Mayor Beasley-None.
- C. Commissioner Sirmones-None.

- D. Commissioner Stalvey- Wishes everyone a Merry Christmas.
- E. Commissioner Jenkins-None.

Motion to adjourn regular meeting at 5:30 pm made by Beasley. Second by Stalvey and carried unanimously.

**Respectfully Submitted,**

**Dave C. Mecusker, City Manager**

**Approved by the Lake Butler City Commission on January 14, 2013.**

**By: \_\_\_\_\_ Attest: \_\_\_\_\_**  
**Lonnie Norman, Mayor                      Dave C. Mecusker, City Clerk**