

City of Lake Butler

Application for Building Permit

Dear Applicant:

The City of Lake Butler has requirements for a building permit to construct, move, repair, or alter buildings and/ or structures within the city limits. The following list of items is **REQUIRED** to receive a Certificate of Land Development Regulation Compliance. Failure to obtain a Certificate of Land Development Regulation Compliance set forth by the Land Development Regulations of the City of Lake Butler shall be a violation of the Land Development Regulations and punishable by Article 15 of these Land Development Regulations. Certificates of Land Development Regulations Compliance are issued on the basis of plans approved by the Land Development Administrator and only authorize the use, arrangement, and construction set forth in the approved plans. Failure to comply with the approved plans shall be a violation of the Land Development Regulations and punishable by Article 15 of these Land Development Regulations.

- Two (2) copies of the plot (drawn to scale)*
- Two (2) copies of the construction plans (drawn to scale)*
- Exact size(s) and location on the lot of existing structures on the lot (if applicable)
- Exact size(s) and location on the lot of the building(s) or structure(s) to be erected or altered
- Existing use of the building(s) or structure(s) on the lot (if applicable)
- Intended use of each building or structure or parts thereof
- Number of families the building is designed to accommodate
- Location and number of off street parking and off street loading spaces (if applicable)
- Survey of the lot
- Property stakes in place (on location) at the time of this application
- Other _____

*must show actual shape and dimensions of the lot to be built upon

Sign: _____

Print: _____

Phone: _____

Date: _____

**CITY OF LAKE BUTLER
LAND DEVELOPMENT REGULATIONS**

APPLICATION FOR: _____

TO BE COMPLETED BY APPLICANT:

Title Holder/Owner _____
Address: _____ Phone: _____

Are there other persons with ownership interest in this property? _____ Yes _____ No

If the Owner is using an appointed Agent to represent him/her in this action, a letter of Authorization shall be attached

OWNER'S AGENT: _____
ADDRESS: _____ PHONE: _____

PROPERTY LOCATION AND USE:

Legal Description: _____

Tax Parcel No.: _____

Location/Address of Property: _____

Present Use of Property: _____ Zoning Classification: _____
(Commercial, Industrial, Residential, etc.)

Total Acreage Considered By This Application: _____

Has a Permit Previously Been Applied For? _____ YES _____ NO

Water Service: _____ Public _____ Private Sewer Service: _____ Public _____ Private

Flood Zone: _____

**I (WE) CERTIFY THAT THE INFORMATION PROVIDED HEREIN OR DOCUMENTS ATTACHED
HERETO TO BE TRUE AND ACCURATE TO THE BEST OF MY (OUR) KNOWLEDGE & BELIEF.**

DATE: _____

DATE: _____

(DO NOT WRITE BELOW THIS LINE – FOR OFFICIAL USE ONLY)

Application Request: _____ Application No.: _____

Date Filed: _____ Received By: _____ Fee Amount: _____

Receipt No.: _____ Receipt Date: _____

Date of Hearing: _____ Publish Date: _____ Newspaper: _____

ACTION BY LDR ADMINISTRATOR OR THE BOARD OF ADJUSTMENT:

GRANTED: _____ **DENIED:** _____ **OTHER:** _____

COMMENTS:

LDR ADMINISTRATOR: _____ **DATE:** _____

EXPIRATION DATE: _____